

APWA High Desert Chapter
Board Meeting Conference Call
January 15, 2019– Minutes
Prepared by: Lynn Glidden

Attendees:

Brian Glidden	Allen Thompson	Chuck Heffernan	Lynn Glidden
Terry Brice	Rob Kilpatrick	Sheila Niebla	Mike Behen

1. Welcome and Introductory Remarks – Rob wished everyone a Happy New Year and welcome to the new directors
2. Treasurer’s Report – No update. Chuck is finalizing the final costs for the golf tournament. Will talk with Trish with So Cal Chapter about membership fees coming to our branch and will begin working on tax information
3. Meeting Minutes – Attached are the December 2018 meeting minutes
4. 2019 Calendar – was approved
5. Committee Update –
 - a. Awards
 - i. Committee members:
 1. **Rob Kilpatrick (chair)**
 2. Mike Shahbakhti
 3. Brian Glidden
 4. Chuck Heffernan
 5. Carla Callahan (City of Santa Clarita)
 - ii. Lynn suggested getting more private firms involved for this category to help with review of the award applications
 - b. Committees/Membership
 - i. Committee members:
 1. **Lynn Glidden (chair)**
 2. TBD
 - ii. Lynn stated that she would like to get more involvement from other agencies (i.e. Palmdale Water District, Newhall Water, LACO, etc.)
 - c. Scholarships
 - i. Committee members:
 1. **Brian Glidden (chair)**
 2. Chuck Heffernan
 3. Mike Shahbakhti
 4. Allen Thompson
 5. Damon Letz
 6. Sheila Niebla
 7. Mike Behen – put on 1/15/19Scholarship applications will be going out in early February with applications due in Mid-March.

d. Golf Tournament

Committee members:

1. **Terry Brice (Chair)**
2. Chuck Heffernan
3. Romero Fuentes
4. Gabe Nevarez
5. Bruce Katz
6. Ulises Gonzalez

- ii. Terry mentioned that the meetings start up in March/April. He would like to work on keep the event fresh and to bring in more money since this tournament was a little down in the number of sponsors and golfers

e. Holiday Committee:

Committee members:

1. **City of Palmdale hosting 2019 event**
2. Mica Schuler

- ii. Sheila brought up possibly changing the holiday event to another day (i.e. Thursday), push it to February to tie in with Engineer's week, or have a luncheon event, to get more attendance ***This will be discussed at next meeting***

f. Website

- i. Brian updated the Website with the current information for the board, scholarships

6. New Items:

- a. Speaker fees will be on a case by case basis and approved by the board/directors.
- b. Rob talked about creating a formal budget for the branch to show what the revenues and expenditures are.
- c. Chuck brought up the idea of a ***perpetual endowment*** – this would be tied in with the formal budget. ***This will be discussed at the next meeting***
- d. Boundary change issue has been resolved and new map is on the website. Membership list has been updated to eliminate Big Bear

Meeting adjourned: 12:40 p.m.

2nd board meeting of 2019 will be held on February 19th @ 12:00 p.m., call in.

The foregoing shall be considered as confirmed unless this office receives clarification or amendment within seven (7) calendar days.

LAG